



**European Research Council**  
Executive Agency

Established by the European Commission



**Horizon 2020**  
**European Union Funding**  
**for Research & Innovation**

**European Research Council (ERC)**

# **Proposal template for ERC Starting Grant 2020**

**Administrative forms (Part A)**  
**Research proposal (Part B1 and Part B2)**  
**Letter of commitment of the host institution**

**Version 1.0**  
**18 July 2019**

## Disclaimer

This document is aimed at informing potential applicants for Horizon 2020 funding. It serves only as an example. The actual Web forms and templates, provided in the online proposal submission system under the Participant Portal, might differ from this example. Proposals must be prepared and submitted via the online proposal submission system under the Participant Portal.

<b>HISTORY OF CHANGES</b>			
<b>Version</b>	<b>Publication Date</b>	<b>Change</b>	<b>Page</b>
1.0	18.07.2019	▪ Initial version	1

Example, not to complete

Please check our [wiki](#) for help on navigating the form.

## Horizon 2020 Excellent Science

Call:

()

Topic:

Type of action:

()

Proposal number:

Proposal acronym:

Deadline Id:

[Table of contents](#)

Section	Title	Action
1	General information	
2	Participants & contacts	
3	Budget	
4	Ethics	
5	Call-specific questions	

### [How to fill in the forms](#)

The administrative forms must be filled in for each proposal using the templates available in the submission system. Some data fields in the administrative forms are pre-filled based on the steps in the submission wizard.

Proposal ID	Acronym	Acronym is mandatory
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## 1 - General information

Topic	Type of Action
Call Identifier	Deadline Id

Acronym

Proposal title

*Note that for technical reasons, the following characters are not accepted in the Proposal Title and will be removed: < > " &*

Duration in months

Primary ERC Review Panel\*

Secondary ERC Review Panel  (if applicable)

ERC Keyword 1\*

*Please select, if applicable, the ERC keyword(s) that best characterise the subject of your proposal in order of priority.*

ERC Keyword 2

ERC Keyword 3

ERC Keyword 4

Free keywords



Proposal ID

Acronym

Acronym is mandatory

Abstract

[Empty text box for abstract content]

Remaining characters

2000

In order to best review your application, do you agree that the above non-confidential proposal title and abstract can be used, without disclosing your identity, when contacting potential reviewers?\*

Yes

No

Example, not to be completed

Proposal ID

Acronym **Acronym is mandatory**

## Declarations

In case of a Synergy grant application 'Principal Investigator' means 'corresponding Principal Investigator on behalf of all Principal Investigators', and 'Host Institution' means 'corresponding Host Institution'.

1) The Principal Investigator declares to have the written consent of all participants on their involvement and on the content of this proposal, as well as of any researcher mentioned in the proposal as participating in the project (either as other PI, team member or collaborator). The ERCEA may request the applicants to provide the written consent of all participants at any time during the evaluation process.*	<input type="checkbox"/>
2) The Principal Investigator declares that the information contained in this proposal is correct and complete.	<input type="checkbox"/>
3) The Principal Investigator declares that all parts of this proposal comply with ethical principles (including the highest standards of research integrity as set out, for instance, in the <a href="#">European Code of Conduct for Research Integrity</a> and including, in particular, avoiding fabrication, falsification, plagiarism or other research misconduct).	<input type="checkbox"/>
4) The Principal Investigator hereby declares that <i>(please select one of the three options below)</i> :	
-- in case of multiple participants in the proposal, the Host Institution has carried out the self-check of the financial capacity of the organisation on <a href="http://ec.europa.eu/research/participants/docs/h2020-funding-guide/grants/applying-for-funding/register-an-organisation/financial-capacity-check_en.htm">http://ec.europa.eu/research/participants/docs/h2020-funding-guide/grants/applying-for-funding/register-an-organisation/financial-capacity-check_en.htm</a> or to be covered by a financial viability check in an EU project for the last closed financial year. Where the result was "weak" or "insufficient", the Host Institution confirms being aware of the measures that may be imposed in accordance with the <a href="#">H2020 Grants Manual (Chapter on Financial capacity check)</a> .	<input type="radio"/>
- in case of multiple participants in the proposal, the Host Institution is exempt from the financial capacity check being a public body including international organisations, higher or secondary education establishment or a legal entity, whose viability is guaranteed by a Member State or associated country, as defined in the <a href="#">H2020 Grants Manual (Chapter on Financial capacity check)</a> .	<input type="radio"/>
- in case of a sole participant in the proposal, the applicant is exempt from the financial capacity check.	<input type="radio"/>
5) The Principal Investigator hereby declares that each applicant has confirmed to have the financial and operational capacity to carry out the proposed action. Where the proposal is to be retained for EU funding, each beneficiary applicant will be required to present a formal declaration in this respect.	<input type="checkbox"/>
The Principal Investigator is only responsible for the correctness of the information relating to his/her own organisation. Each applicant remains responsible for the correctness of the information related to him and declared above. Where the proposal to be retained for EU funding, the Host Institution and each beneficiary applicant will be required to present a formal declaration in this respect.	

### Note:

For **multi-beneficiary applications**, the coordinator vouches for its own organization and that all other participants confirmed their participation and compliance with conditions set out in the call. If the proposal is retained for funding, each participant will be required to submit a formal declaration of honour confirming this.

**False statements** or incorrect information may lead to administrative sanctions under the Financial Regulation 2018/1046.

**Personal data** will be collected, used and processed in accordance with Regulation 2018/1725 and the [Funding & Tenders Portal privacy statement](#).

Please be however aware that, to protect EU financial interests, your data may be transferred to other EU institutions and bodies and be registered in the EDES database. Data in the EDES database is also subject to Regulation 2018/1725 and the [EDES privacy statement](#).

Proposal ID

Acronym

Acronym is mandatory

## 2 - Participants & contacts

#	Participant Legal Name	Country	Action
1			

Example, not to complete

## 2 - Administrative data of participating organisations

### Host Institution

PIC	Legal name	
<i>Short name:</i>		
<i>Address</i>		
Street		
Town		
Postcode		
Country		
Webpage		
<i>Specific Legal Statuses</i>		
Legal person .....	unknown	
Public body .....	unknown	Industry (private for profit).....unknown
Non-profit .....	unknown	
International organisation .....	unknown	
International organisation of European interest .....	unknown	
Secondary or Higher education establishment .....	unknown	
Research organisation .....	unknown	
<b>Enterprise Data</b>		
<p><b>Based on the below details from the Beneficiary Registry the organisation is not an SME (small- and medium-sized enterprise) for the call.</b></p>		
SME self-declared status.....	unknown	
SME self-assessment .....	unknown	
SME validation sme.....	unknown	



Proposal ID

Acronym

Acronym is mandatory

Short name

*Department(s) carrying out the proposed work*

**Department 1**

Department name

*Name of the department/institute carrying out the work.*

not applicable

Same as proposing organisation's address

Street

*Please enter street name and number.*

Town

*Please enter the name of the town.*

Postcode

*Area code.*

Country

*Please select a country*

Example, not to complete

Proposal ID

Acronym

Acronym is mandatory

Short name

## Principal Investigator

The following information of the Principal Investigator is used to personalise the communications to applicants and the evaluation reports. Please make sure that your personal information is accurate and please inform the ERC in case your e-mail address changes by using the call specific e-mail address:

The name and e-mail of contact persons including the Principal Investigator, Host Institution contact are read-only in the administrative form, only additional details can be edited here. To give access rights and contact details of contact persons, please save and close this form, then go back to Step 4 of the submission wizard and save the changes.

ORCID

If you have a ORCID number please enter it here (e.g. 9999-9999-9999-999X. where 9 represents numbers and X represents numbers up to 10)

Researcher ID

The maximum length of the identifier is 11 characters (ZZZ-9999-2010) and the minimum length is 9 characters (A-1001-2010).

Other ID

Please enter the type of ID here

Please enter the identifier number here

Last Name\*

Last Name at Birth

First Name(s)\*

Gender\*

Male

Female

Title

Country of residence

Nationality\*

Country of Birth\*

Date of Birth\* (DD/MM/YYYY)

Place of Birth\*

### Contact address

Current organisation name

Current Department/Faculty/Institute/  
Laboratory name

Same as organisation address

Street

Please enter street name and number.

Postcode/Cedex

Town\*

Phone\*

+xxx xxxxxxxxxx

Country\*

Phone2 / Mobile

+xxx xxxxxxxxxx

E-mail\*

Proposal ID                      Acronym                      **Acronym is mandatory**                      Short name

## Contact address of the Host Institution and contact person

The name and e-mail of Host Institution contact persons are read-only in the administrative form, only additional details can be edited here. To give access rights and contact details of Host Institution, please save and close this form, then go back to Step 4 of the submission wizard and save the changes. Please note that the submission is blocked without a contact person and e-mail address for the Host Institution.

Organisation Legal Name

First name\*

Last name\*

E-Mail\*

Position in org.

Department   Same as organisation

Same as organisation address

Street

Town  Postcode  Area code.

Country

Phone  Phone2/Mobile

Example, not to complete

Proposal ID

Acronym **Acronym is mandatory**

### 3 - Budget

Beneficiary Short Name	Direct costs													A. Total Direct Costs	B. Indirect Costs	C1. Subcontracting Costs	C2. Costs of in kind contributions not used on the beneficiary's premises	Total Estimated Eligible Costs	Requested EU contribution	
	Personnel						Other direct costs													
	PI	Senior Staff	Postdocs	Students	Other Personnel costs	A.1. Total direct costs for personnel	Travel	Equipment - including major equipment	Other goods and services				A.2. Total Other Direct Costs							A.3 Internally invoiced goods and services
?								Consumables incl. fieldwork and animal costs	Publications (incl. Open Access fees) and dissemination	Other additional direct costs	Total other goods and services		?							
	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	0	0.00	0.00	0	0	0.00	0.00
<b>Total</b>	0	0	0	0	0	0.00	0	0	0	0	0	0.00	0.00	0	0.00	0.00	0	0	0.00	0.00

Example, not to complete



Proposal ID

Acronym **Acronym is mandatory**

Section C. Resources (Maximum 8000 characters allowed)



Important: This section replaces the former section 'C. Resources' of the Part B2. The information explaining your resources and the budget should not appear in your Part B2 document. Warning: your description of resources will be truncated once it exceeds the maximum allowed characters. Please make sure that your description is complete before submitting.

State and fully justify the amount of funding considered necessary to fulfil the objectives for the duration of the project. The project cost estimation should be as accurate as possible. The evaluation panels assess the estimated costs carefully; unjustified budgets will be consequently reduced. Maximum 8000 characters allowed.

Please specify the cost items covered by your 'Other personnel costs' category if applicable. Please also specify the cost items covered by your 'Other additional direct costs' category if applicable.

Request for additional funding if applicable (All items MUST be included in the overall budget table above): (Cost in EUR)

Justification:

Please indicate the % of working time the PI dedicates to the project over the period of the grant: %

Remaining characters

6651

Example, not to complete

Proposal ID

Acronym **Acronym is mandatory**

## 4 - Ethics

1. HUMAN EMBRYOS/FOETUSES		Page
Does your research involve <a href="#">Human Embryonic Stem Cells (hESCs)</a> ?	<input type="radio"/> Yes <input checked="" type="radio"/> No	
Does your research involve the use of human embryos?	<input type="radio"/> Yes <input checked="" type="radio"/> No	
Does your research involve the use of human foetal tissues / cells?	<input type="radio"/> Yes <input checked="" type="radio"/> No	
2. HUMANS		Page
Does your research involve human participants?	<input type="radio"/> Yes <input checked="" type="radio"/> No	
Does your research involve physical interventions on the study participants?	<input type="radio"/> Yes <input checked="" type="radio"/> No	
3. HUMAN CELLS / TISSUES		Page
Does your research involve human cells or tissues (other than from Human Embryos/Foetuses, i.e. section 1)?	<input type="radio"/> Yes <input checked="" type="radio"/> No	
4. PERSONAL DATA		Page
Does your research involve personal data collection and/or processing?	<input type="radio"/> Yes <input checked="" type="radio"/> No	
Does your research involve further processing of previously collected personal data (secondary use)?	<input type="radio"/> Yes <input checked="" type="radio"/> No	
5. ANIMALS		Page
Does your research involve animals?	<input type="radio"/> Yes <input checked="" type="radio"/> No	
6. THIRD COUNTRIES		Page
In case non-EU countries are involved, do the research related activities undertaken in these countries raise potential ethics issues?	<input type="radio"/> Yes <input checked="" type="radio"/> No	
Do you plan to use local resources (e.g. animal and/or human tissue samples, genetic material, live animals, human remains, materials of historical value, endangered fauna or flora samples, etc.)?	<input type="radio"/> Yes <input checked="" type="radio"/> No	
Do you plan to import any material - including personal data - from non-EU countries into the EU?	<input type="radio"/> Yes <input checked="" type="radio"/> No	
Do you plan to export any material - including personal data - from the EU to non-EU countries?	<input type="radio"/> Yes <input checked="" type="radio"/> No	
In case your research involves <a href="#">low and/or lower middle income countries</a> , are any benefits-sharing actions planned?	<input type="radio"/> Yes <input checked="" type="radio"/> No	
Could the situation in the country put the individuals taking part in the research at risk?	<input type="radio"/> Yes <input checked="" type="radio"/> No	

Proposal ID

Acronym

**Acronym is mandatory**

<b>7. ENVIRONMENT &amp; HEALTH and SAFETY</b>		Page
Does your research involve the use of elements that may cause harm to the environment, to animals or plants?	<input type="radio"/> Yes <input checked="" type="radio"/> No	
Does your research deal with endangered fauna and/or flora and/or protected areas?	<input type="radio"/> Yes <input checked="" type="radio"/> No	
Does your research involve the use of elements that may cause harm to humans, including research staff?	<input type="radio"/> Yes <input checked="" type="radio"/> No	
<b>8. DUAL USE</b>		Page
Does your research involve dual-use items in the sense of Regulation 428/2009, or other items for which an authorisation is required?	<input type="radio"/> Yes <input checked="" type="radio"/> No	
<b>9. EXCLUSIVE FOCUS ON CIVIL APPLICATIONS</b>		Page
Could your research raise concerns regarding the exclusive focus on civil applications?	<input type="radio"/> Yes <input checked="" type="radio"/> No	
<b>10. MISUSE</b>		Page
Does your research have the potential for misuse of research results?	<input type="radio"/> Yes <input checked="" type="radio"/> No	
<b>11. OTHER ETHICS ISSUES</b>		Page
Are there any other ethics issues that should be taken into consideration? Please specify	<input type="radio"/> Yes <input checked="" type="radio"/> No	

I confirm that I have taken into account all ethics issues described above and that, if any ethics issues apply, I will complete the ethics self-assessment and attach the required documents.

[How to Complete your Ethics Self-Assessment](#)

Proposal ID

Acronym **Acronym is mandatory**

## 5 - Call specific questions

Academic Training	
Are you a medical doctor or do you hold a degree in medicine? Please note that if you have also been awarded a PhD, your medical degree may be your first eligible degree.	<input type="radio"/> Yes <input type="radio"/> No
Date of earliest award (PhD or equivalent)* - DD/MM/YYYY	<input style="width: 100px; height: 20px;" type="text"/>
With respect to the earliest award (PhD or equivalent), I request an extension of the eligibility window, (indicate number of days) [see the ERC 2020 Work Programme and the Information for Applicants to the Starting and Consolidator Grant 2020 Calls].	<input type="radio"/> Yes <input type="radio"/> No
Eligibility	
Please indicate your percentage of working time in an EU Member State or Associated Country over the period of the grant:	<input style="width: 100px; height: 20px;" type="text"/>
Please note that you are expected to spend a minimum of 50% of your total working time in an EU Member State or Associated Country.	
I acknowledge that I am aware of the eligibility requirements for applying for this ERC call as specified in the ERC Annual Work Programme, and certify that, to the best of my knowledge my application is in compliance with all these requirements. I understand that my proposal may be declared ineligible at any point during the evaluation or granting process if it is found not to be compliant with these eligibility criteria.*	<input type="checkbox"/>
Data-Related Questions and Data Protection (Consent to any question below is entirely voluntary. A positive or negative answer will not affect the evaluation of your project proposal in any form and will not be communicated to the evaluators of your project.)	
For communication purposes only, the ERC asks for your permission to publish, in whatever form and medium, your name, the proposal title, the proposal acronym, the panel, and host institution, should your proposal be retained for funding.	<input type="radio"/> Yes <input type="radio"/> No
Some national and regional public research funding authorities run schemes to fund ERC applicants that score highly in the ERC's evaluation but which can not be funded by the ERC due to its limited budget. In case your proposal could not be selected for funding by the ERC do you consent to allow the ERC to disclose the results of your evaluation (score and ranking range) together with your name, non-confidential proposal title and abstract, proposal acronym, host institution and your contact details to such authorities? This consent is entirely voluntary and refusal to give it will in no way affect the evaluation of your proposal.	<input type="radio"/> Yes <input type="radio"/> No
The ERC is sometimes contacted for lists of ERC funded researchers by institutions that are awarding prizes to excellent researchers. Do you consent to allow the ERC to disclose your name, non-confidential proposal title and abstract, proposal acronym, host institution and your contact details to such institutions? This consent is entirely voluntary and refusal to give it will in no way affect the evaluation of your proposal.	<input type="radio"/> Yes <input type="radio"/> No
The European Research Council Executive Agency (ERCEA) occasionally contacts Principal Investigators of funded proposals for various purposes such as communication campaigns, pitching events, presentation of their project's evolution or outcomes to the public, invitations to represent the ERC in national and international forums, studies etc. Should your proposal be funded, do you consent to the ERCEA staff contacting you for such purposes?	<input type="radio"/> Yes <input type="radio"/> No
For purposes related to monitoring, study and evaluating implementation of ERC actions, the ERC may need that submitted proposals and their respective evaluation data be processed by external parties. Any processing will be conducted in compliance with the requirements of Regulation (EU) 2018/1725.	
Have you previously submitted a proposal to the ERC? If known, please specify your most recent ERC application details.	<input type="radio"/> Yes <input type="radio"/> No



Proposal ID

Acronym

Acronym is mandatory

## Excluded Reviewers

You can provide up to three names of persons that should not act as an evaluator in the evaluation of the proposal for potential competitive reasons.

First Name

Last Name

Institution

Town

Country

Webpage

Example, not to complete

# Validation result

Show Error

The red 'Show Error' button indicates an error due to a missing or incorrect value related to the call eligibility criteria. The submission of the proposal **will be blocked** unless that specific field is corrected!

Show Warning

The yellow 'Show Warning' button indicates a warning due to a missing or incorrect value related to the call eligibility criteria. The submission of the proposal **will not be blocked** (proposal will be submitted with the missing or incorrect value).

## Section

## Description

The form has not yet been validated, click "Validate Form" to do so!

Example, not to complete

**ERC Starting Grant 2020**  
**Research proposal [Part B1]<sup>1</sup>**  
*(Part B1 is evaluated both in Step 1 and Step 2,*  
*Part B2 is evaluated in Step 2 only)*

Proposal Full Title

PROPOSAL ACRONYM

**Cover Page:**

- Name of the Principal Investigator (PI)
- Name of the PI's host institution for the project
- Proposal duration in months

Text highlighted in grey should be deleted.

Proposal summary (identical to the abstract from the online proposal submission forms, section 1).

The abstract (summary) should, at a glance, provide the reader with a clear understanding of the objectives of the research proposal and how they will be achieved. The abstract will be used as the short description of your research proposal in the evaluation process and in communications to contact in particular the potential remote referees and/or inform the Commission and/or the programme management committees and/or relevant national funding agencies (provided you give permission to do so where requested in the online proposal submission forms, section 1). It must therefore be short and precise and should not contain confidential information.

Please use plain typed text, avoiding formulae and other special characters. The abstract must be written in English. There is a limit of 2000 characters (spaces and line breaks included).

Explain and justify the cross-panel or cross domain nature of your proposal, if a secondary panel is indicated in the online proposal submission forms. There is a limit of 1000 characters, spaces and line breaks included.

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<sup>1</sup> Instructions for completing Part B1 can be found in the 'Information for Applicants to the Starting and Consolidator Grant 2020 Calls'.

**Section a: Extended Synopsis of the scientific proposal (max. 5 pages, references do not count towards the page limits)**

*[The Extended Synopsis should give a concise presentation of the scientific proposal, with particular attention to the ground-breaking nature of the research project, which will allow evaluation panels to assess, in Step 1 of the evaluation, the feasibility of the outlined scientific approach. Describe the proposed work in the context of the state of the art of the field. References to literature should also be included. Please use a reference style that is commonly used in your discipline such as American Chemical Society (ACS) style, American Medical Association (AMA) style, Modern Language Association (MLA) style, etc. and that allows the evaluators to easily retrieve each reference.]*

***Please respect the following formatting constraints: Times New Roman, Arial or similar, at least font size 11, margins (2.0cm side and 1.5cm top and bottom), single line spacing.***

Example, not to complete

**Section b: Curriculum vitae (max. 2 pages)**

*[Please follow the template below as much as possible (it may however be amended if necessary).]*

**PERSONAL INFORMATION**

Family name, First name:

Researcher unique identifier(s) (such as ORCID, Research ID, etc. ...):

Date of birth:

Nationality:

URL for web site:

- EDUCATION**

200?            PhD  
                   Name of Faculty/ Department, Name of University/ Institution, Country  
                   Name of PhD Supervisor

199?            Master  
                   Name of Faculty/ Department, Name of University/ Institution, Country

- CURRENT POSITION(S)**

201? –            Current Position  
                   Name of Faculty/ Department, Name of University/ Institution/ Country

200? –            Current Position  
                   Name of Faculty/ Department, Name of University/ Institution/ Country

- PREVIOUS POSITIONS**

200? – 200?    Position held  
                   Name of Faculty/ Department, Name of University/ Institution/ Country

200? – 200?    Position held  
                   Name of Faculty/ Department, Name of University/ Institution/ Country

- FELLOWSHIPS AND AWARDS**

200? – 200?    Scholarship, Name of Faculty/ Department/Centre, Name of University/ Institution/  
                   Country

200?            Award, Name of Institution/Country

199? – 199?    Scholarship, Name of Faculty/ Department/Centre, Name of University/ Institution/  
                   Country

- SUPERVISION OF GRADUATE STUDENTS AND POSTDOCTORAL FELLOWS (if applicable)**

200? – 200?    Number of Postdocs/ PhD/ Master Students  
                   Name of Faculty/ Department/ Centre, Name of University/ Institution/ Country

- TEACHING ACTIVITIES (if applicable)**

200? –            Teaching position – Topic, Name of University/ Institution/ Country

200? – 200?    Teaching position – Topic, Name of University/ Institution/ Country

- **ORGANISATION OF SCIENTIFIC MEETINGS (if applicable)**

201? Please specify your role and the name of event / Country  
 200? Please specify type of event / number of participants / Country

- **INSTITUTIONAL RESPONSIBILITIES (if applicable)**

201? – Faculty member, Name of University/ Institution/ Country  
 201? – 201? Graduate Student Advisor, Name of University/ Institution/ Country  
 200? – 200? Member of the Faculty Committee, Name of University/ Institution/ Country  
 200? – 200? Organizer of the Internal Seminar, Name of University/ Institution/ Country  
 200? – 200? Member of a Committee; role, Name of University/ Institution/ Country

- **REVIEWING ACTIVITIES (if applicable)**

201? – Scientific Advisory Board, Name of University/ Institution/ Country  
 201? – Review Board, Name of University/ Institution/ Country  
 201? – Review panel member, Name of University/ Institution/ Country  
 201? – Editorial Board, Name of University/ Institution/ Country  
 200? – Scientific Advisory Board, Name of University/ Institution/ Country  
 200? – Reviewer, Name of University/ Institution/ Country  
 200? – Scientific Evaluation, Name of University/ Institution/ Country  
 200? – Evaluator, Name of University/ Institution/ Country

- **MEMBERSHIPS OF SCIENTIFIC SOCIETIES (if applicable)**

201? – Member, Research Network “*Name of Research Network*”  
 200? – Associated Member, Name of Faculty/ Department/Centre, Name of University/  
 Institution/ Country  
 200? – Founding Member, Name of Faculty/ Department/Centre, Name of University/ Institution/  
 Country

- **MAJOR COLLABORATIONS (if applicable)**

Name of collaborators, Topic, Name of Faculty/ Department/Centre, Name of University/  
 Institution/ Country

- **CAREER BREAKS (if applicable)**

Exact dates Please indicate the reason and the duration in months.

**Appendix: Current research grants and any on-going applications related to the proposal of the PI (Funding ID)**

Mandatory information (does not count towards page limits)

**Current grants (Please indicate "No funding" when applicable):**

<i>Project Title</i>	<i>Funding source</i>	<i>Amount (Euros)</i>	<i>Period</i>	<i>Role of the PI</i>	<i>Relation to current ERC proposal<sup>2</sup></i>

**On-going and submitted grant applications (Please indicate "None" when applicable):**

<i>Project Title</i>	<i>Funding source</i>	<i>Amount (Euros)</i>	<i>Period</i>	<i>Role of the PI</i>	<i>Relation to current ERC proposal<sup>2</sup></i>

Example, not to complete

<sup>2</sup> Describe clearly any scientific overlap between your ERC application and the current research grant or on-going grant application.

**Section c: Early achievements track-record (max. 2 pages)<sup>3</sup>**

(see 'Information for Applicants to the Starting and Consolidator Grant 2020 Calls' for completing this section)

Example, not to complete

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<sup>3</sup> Please list the order of authors as indicated in the original publication.



**ERC Starting Grant 2020**  
**Part B2<sup>1</sup>**  
**(not evaluated in Step 1)**

Sections (a) and (b) of Part B2 together with section (c) Resources present in the online submission form should not exceed 15 pages. Budget table and References do not count towards the page limits.

*Text highlighted in grey should be deleted.*

*Please respect the following formatting constraints: Times New Roman, Arial or similar, at least font size 11, margins (2.0 cm side and 1.5 cm top and bottom), single line spacing.*

**Section a. State-of-the-art and objectives**

**Section b. Methodology**

*Do NOT include any description of resources or budget table here (Part B2). The Resources section and the detailed budget table are now part of the online submission form (Part A, Section 3 - Budget). This section 3 will be extracted and provided to the peer reviewers.*

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<sup>1</sup> Instructions for completing Part B2 can be found in the 'Information for Applicants to the Starting and Consolidator Grant 2020 Calls'.

**Print on paper bearing the official letterhead of the host institution**

## **Commitment of the host institution for ERC Calls 2020<sup>1, 2, 3</sup>**

The <<please fill in here the name of the legal entity that is associated to the proposal and may host the principal investigator and the project (action) in case the application is successful>>, which is the applicant legal entity,

confirms its intention to sign a supplementary agreement with <<please fill in here the name of the principal investigator>>

in which the obligations listed below will be addressed should the proposal entitled <<acronym>> : <<title of the proposal>>

be retained.

**Performance obligations of the *applicant legal entity* that will become the beneficiary of the H2020 ERC Grant Agreement (hereafter referred to as the Agreement), should the proposal be retained and the preparation of the Agreement be successfully concluded:**

**The *applicant legal entity* commits itself to hosting [and engaging] the *principal investigator* for the duration of the grant to:**

- a) ensure that the work will be performed under the scientific guidance of the *principal investigator* who is expected to devote:
  - *in the case of a Starting Grant at least 50% of her/his total working time to the ERC-funded project (action) and spend at least 50% of her/his total working time in an EU Member State or Associated Country;*
  - *in the case of a Consolidator Grant at least 40% of her/his total working time to the ERC-funded project (action) and spend at least 50% of her/his total working time in an EU Member State or Associated Country;*
  - *in the case of an Advanced Grant at least 30% of her/his total working time to the ERC-funded project (action) and spend at least 50% of her/his total working time in an EU Member State or Associated Country.*
- b) carry out the work to be performed, as it will be identified in Annex 1 of the Agreement, taking into consideration the specific role of the *principal investigator*;

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<sup>1</sup> A scanned copy of the signed statement should be uploaded electronically via the [Funding and Tenders Portal](#) Submission Service in PDF format.

<sup>2</sup> The statement of commitment of the host institution refers to most obligations of the host institution, which are stated in the H2020 ERC Model Grant Agreement (MGA). The [H2020 ERC MGA](#) is available on the Funding & Tenders Portal. The reference to the time commitment of the Principal Investigator is stated in the ERC Work Programme 2020.

<sup>3</sup> This statement (on letterhead paper) shall be signed by the institution's legal representative indicating their name, function, and email address along with the stamp of the institution.

- c) enter — before signature of the Agreement — into a ‘*supplementary agreement*’ with the *principal investigator*, that specifies the obligation of the *applicant legal entity* to meet its obligations under the Agreement;
- d) provide the *principal investigator* with a copy of the signed Agreement;
- e) guarantee the *principal investigator's* scientific independence, in particular for the:
  - i) use of the budget to achieve the scientific objectives;
  - ii) authority to publish as senior author and invite as co-authors those who have contributed substantially to the work;
  - iii) preparation of scientific reports for the project (action);
  - iv) selection and supervision of the other *team members* (hosted [*and engaged*] by the *applicant legal entity* or other legal entities), in line with the profiles needed to conduct the research and in accordance with the *applicant legal entity's* usual management practices;
  - v) possibility to apply independently for funding;
  - vi) access to appropriate space and facilities for conducting the research;
- f) provide — during the implementation of the project (action) — research support to the *principal investigator* and the team members (regarding infrastructure, equipment, access rights, products and other services necessary for conducting the research);
- g) support the *principal investigator* and provide administrative assistance, in particular for the:
  - i) general management of the work and his/her team
  - ii) scientific reporting, especially ensuring that the team members send their scientific results to the *principal investigator*;
  - iii) financial reporting, especially providing timely and clear financial information;
  - iv) application of the *applicant legal entity's* usual management practices;
  - v) general logistics of the project (action);
  - vi) access to the electronic exchange system (see Article 52 of the Agreement);
- h) inform the *principal investigator* immediately (in writing) of any events or circumstances likely to affect the Agreement (see Article 17 of the Agreement);
- i) ensure that the *principal investigator* enjoys adequate:
  - i) conditions for annual, sickness and parental leave;
  - ii) occupational health and safety standards;
  - iii) insurance under the general social security scheme, such as pension rights;
- j) allow the transfer of the Agreement to a new beneficiary (‘portability’; see Article 56a of the Agreement).

- k) take all measures to implement the principles set out in the Commission Recommendation on the European Charter for Researchers and the Code of Conduct for the Recruitment of Researchers<sup>4</sup> - in particular regarding working conditions, transparent recruitment processes based on merit and career development – and ensure that the *principal investigator*, researchers and third parties involved in the project (action) are aware of them.
- l) respect the fundamental principle of research integrity and ensure that persons carrying out research tasks follow the good research practices and refrain from the research integrity violations described in the European Code of Conduct for Research Integrity<sup>5</sup>. If any such violations or allegations occur, verify and pursue them and bring them to the attention of the Agency.

**For the host institution (applicant legal entity):**

Date

\_\_\_\_\_

Name and Function

\_\_\_\_\_ ; \_\_\_\_\_

Email and Signature of legal representative

\_\_\_\_\_ ; \_\_\_\_\_

Stamp of the host institution (applicant legal entity)

**IMPORTANT NOTE: In order to be complete all the above mentioned items are mandatory and shall be included in the commitment of the host institution.**

<sup>4</sup> [Commission Recommendation 2005/251/EC of 11 March 2005](#) on the European Charter for Researchers and on a Code of Conduct for the Recruitment of Researchers (OJ L 75, 22.3.2005, p. 67).

<sup>5</sup> [The European Code of Conduct for Research Integrity](#) of ALLEA (All European Academies) and ESF (European Science Foundation) of March 2011.