

APPLICATION FOR TRAVEL GRANTS

1. Personal details

1. Last (family) name
2. First name(s)
3. Title, if applicable
4. Gender
5. Nationality
6. Age, date and place of birth
7. Private address and telephone number(s)
8. Work address (university, institute, laboratory, supervisor, telephone)
9. E-mail address(es) for contact
10. Position at work

2. Scientific education

1. University entrance qualification or high school-leaving exam (e.g. "Abitur", A-Levels, Baccalaureate) including date, place, marks (i.e. the certificate which allows you to study at a university)
2. University studies (dates, universities, subjects, practical training, holiday courses, etc.)
3. Intermediate and final examinations (dates, universities, marks)
4. Diploma or equivalent thesis (project title, institute, supervisor, dates)
5. PhD thesis (project title, institute, supervisor, dates)

3. Non-scientific activities

1. Military or community service, maternity or paternity leaves (dates)
2. Vocational (i.e. professional) training (dates, description)
3. Employment (dates, description)

4. Current research project

1. Title of research project currently pursued at home institution
2. Location of current research project (university, institute, supervisor)
3. Beginning of current research project (date)

5. Planned training course

1. Title of planned training or course
2. Location of planned training or course (full name and address of university, institute, and supervisor)
3. Beginning and duration of training or course

6. Financial circumstances

1. Calculation of expenses for travel, lodging and/or course fees
2. Applications submitted to other funding institutions
3. Income of applicant (net per month, duration)

7. Source

Where did you first find out about the Boehringer Ingelheim Fonds (e.g. personal recommendation of supervisor or BIF fellow; internet, article in journals, meetings, fellowship reference books, other sources)?

8. Information on projects or courses

1. Title and summary of current research project including references (length: about 2 pages)
2. Title of planned training and outline of your experiments in the host laboratory (about 2 pages), aim of the training and reasons for wishing to work with this particular group;
alternatively: title of course and statement of its impact on your future scientific career
3. Statement in which you describe the connection with your current research project
4. List of your publications (if available)

9. Additional documents to accompany your application

1. Letter of recommendation from the supervisor of your current research project including a statement that your salary will be continued during the envisaged training
2. Letter of acceptance from the supervisor of the host laboratory stating that the host institute will cover the research-related costs; alternatively: letter of acceptance from the organizers of the scientific course including details of tuition fees and other costs
3. Estimate of expenses for travel issued by a travel agent and/or internet agency
4. University entrance qualification or high school-leaving exam certificate (photocopy)
5. Certificates of all examinations (e.g. Diploma, BSc, MSc)